

**FOB TANK TO TANK PROCEDURE (NON NEGOTIABLE)**

1. Buyer issues ICPO along with TSA to seller company via seller mandate representative.
2. Seller issues allocation Commercial Invoice (CI) to be sign by buyer and return to seller within 24hr.
3. Receiving signed allocation Commercial Invoice (CI) from buyer, buyer obtain payment invoice separately from his tank farm and buyer pay 3 days' storage fee to his tank in refinery name and seller pay 3 days also to buyer tank storage to make up 6 days TSR to enable injection programming into buyer storage tank.  
*(Payment to buyer own TSR with "Seller" name to be completed with TSR receipt to Refinery before Refinery proceed payment of 3 days to buyer TSR & forward pops #4)*
4. Seller issues the following documents to buyer:
  - a) TSR - Tank Storage Receipt
  - b) ATV - Authorization Verify
  - c) Unconditional DTA
  - d) ATS - Authorization To Sell And Collect
  - e) Fresh SGS Less Than 48hrs *(provide at #6)*
  - f) Product Passport Analysis
  - g) Company certificate
  - h) Export License
5. The buyer provides TSR from the tank farm storage Logistics to enable injection of the product into buyer tank.
6. Buyer upon receiving of the TSR by Seller Company, seller proceeds with injection of the product in Buyer Tanks. *(fresh SGS 48 hrs)*
7. The Buyer Conducts Dip Test by SGS if desire in his storage tank and after satisfactory of SGS result. Buyer pays the seller via MT103 of the total product value and seller pay all the intermediaries involved successfully as per NCNDA/IMFPA.
8. Seller transfers products title ownership to Buyer's name.
9. Seller issue contract agreement letter to buyer for roll over to contract of 12 Months.

# ENTERPRISE 8

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